

The image features the coat of arms of Zululand District Municipality as a background. The coat of arms is a shield-shaped emblem. At the top is a sun with red rays. Below the sun is a leopard's head with a blue and white patterned collar. The central part of the shield is a blue diamond containing a white elephant's head with tusks. The shield is flanked by two black birds with large beaks. Below the shield is a green and white striped banner with the motto 'INGUBEKELA PHAMBILI'.

**ZULULAND DISTRICT MUNICIPALITY
DRAFT SERVICE DELIVERY & BUDGET
IMPLEMENTATION PLAN
2010/11 FINANCIAL YEAR**

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Background to the SDBIP

In terms of Section 69 (3) (a) of the Municipal Finance Management Act, the Municipal Manager must submit the SDBIP to the Mayor within 14 after the approval of the Budget. The Mayor must subsequently approve the SDBIP within 28 days after the approval of the Budget in terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act. The Annual Budget for the 2010/11 financial year was approved by Council on 27 May 2010.

Purpose of the SDBIP

The purpose of the SDBIP can be summarized as follows:

1. It is a vital link between the Mayor and the administration of the municipality;
2. It facilitates the process for holding management accountable for its performance;
3. It is a tool for implementation, management and monitoring; and
4. It further serves as the basis for the performance measurement in service delivery against the year-end targets and the implementation of the budget.

Importance of the SDBIP

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, and it:

- *Enables the Mayor to monitor the performance of the Municipal Manager,*
- *Municipal Manager to monitor the performance of the senior managers; and*
- *The community to monitor the performance of the municipality.*

It is the excellent mechanism that produces quarterly targets that are reported to ensure implementation of the IDP. The SDBIP will also empower all councilors specifically facilitating engagement at ward level and allow them to undertake the appropriate oversight and monitoring of programs. The SDBIP will also measure in-year progress in the implementation of the budget; under spending of budget will be dealt with at early stages because it is reviewed quarterly.

The Role of Council with regards to the SDBIP

It is vitally important for Council to note that the components of the SDBIP are primary indicators of the municipality's performance on the annual Budget. In this regard, Councilors are encouraged to scrutinize the various components of the SDBIP and to pose questions where it is deemed necessary. This form of in-year reporting should uncover major problems and is aimed at ensuring that the Mayor and the Municipal Manager take the corrective steps when any unanticipated problems arise.

Role of the Accounting Officer in respect of the SDBIP

The Accounting Officer must:

1. Implement the Budget;
2. Ensure that spending is in accordance with the Budget and ensure that the expenditure is reduced when revenue is anticipated to be less than projected in the Budget or the SDBIP
3. Ensure that revenue and expenditure is properly monitored;
4. Prepare an adjustments Budget when necessary; and
5. Submit the draft SDBIP and draft annual performance agreements for the Municipal Manager and all senior managers.

The key components of the 2010/11 SDBIP

In terms of Circular No. 13 of the MFMA No. 56 of 2003, the SDBIP must contain:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure by source (not required in terms of this Act);
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators of each vote;
- Detailed capital works plan broken down by ward over three years (Capital Plan – MIG)

These components of the SDBIP are discussed below.

MONTHLY PROJECTIONS OF REVENUE PER SOURCE

In terms of Section 15 of the MFMA, a municipality may, except where otherwise provided in this Act,

- incur expenditure only in terms of the approved Budget; and
- within the limits of the amounts appropriated for the different votes in the approved Budget.

One of the most important and basic priorities of a municipality is to collect all its revenue as budgeted for, failure to collect the revenue will undermine the municipality's ability to deliver services. The SDBIP contains the monthly projections of revenue to be collected per source for the 2010/11 financial year. The reason for the inclusion of this component of the SDBIP is to ensure that the municipality monitors revenue collected during the quarter as all expenditure to be incurred in terms of the approved Budget must be financed from realistically anticipated revenues to be collected.

The Accounting Officer must monitor the actual revenues received against those projected in the SDBIP and submit explanations of any remedial action to be taken to ensure that projected revenue and expenditure remain within the municipality's approved Budget. This type of information requires the municipality to take urgent remedial steps to ensure it improves on its revenue-collection capacity if it wants to maintain its levels of service delivery and expenditure.

The revenue for the 2010/11 is indicated below as follows:

Monthly projections of total Revenue per Source

The municipality must ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. In order to ensure realistic revenue projections and ultimately balanced budgets, the Zululand District Municipality has to have comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts.

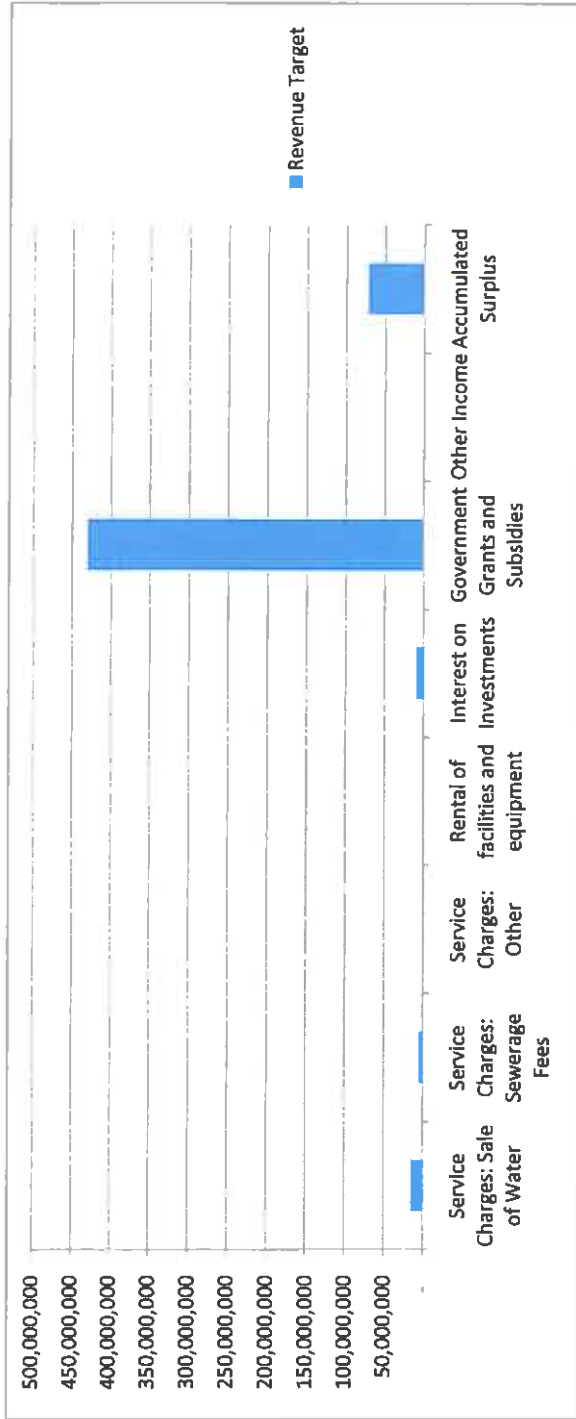
Monthly projections of Revenues by Source of
 Zaidam District Municipality for the year 2010/11

Revenue by Source	MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
TOTAL BUDGET																
Service Charges, Rents of Water	1,250,781		1,250,781		1,250,781		1,250,781		1,250,781		1,250,781		1,250,781		1,250,781	
Service Charges, Sewerage Fees	200,000		200,000		200,000		200,000		200,000		200,000		200,000		200,000	
Service Charges, Other	4,193,287		4,193,287		4,193,287		4,193,287		4,193,287		4,193,287		4,193,287		4,193,287	
Interest on Investments																
Government Grants and Subsidies	8,270,000		8,270,000		8,270,000		8,270,000		8,270,000		8,270,000		8,270,000		8,270,000	
Other Revenue	450,000,000		450,000,000		450,000,000		450,000,000		450,000,000		450,000,000		450,000,000		450,000,000	
Other Income																
TOTAL	13,844,568		13,844,568		13,844,568		13,844,568		13,844,568		13,844,568		13,844,568		13,844,568	

Monthly Projections of Revenues by Source of
Zakland District Municipality for the Year 2016/17

Revenues by Source	January		February		March		April		May		June		Totals	
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Property Rates	1,258,791		1,258,791		1,258,791		1,258,791		1,258,791		1,258,791		1,258,791	
Electricity Charges, Sales of Water	309,849		309,849		309,849		309,849		309,849		309,849		309,849	
Service Charges, Donations, Fees														
Interest on Loans														
Grant Income														
Gifts of Assets and Endowment														
Interest on Investments	774,890		774,890		774,890		774,890		774,890		774,890		774,890	
Government Grants and Subsidies	157,095,800		157,095,800		157,095,800		157,095,800		157,095,800		157,095,800		157,095,800	
Other Income	8,411,877		8,411,877		8,411,877		8,411,877		8,411,877		8,411,877		8,411,877	
Transfer from Other Sources	118,114,887		118,114,887		118,114,887		118,114,887		118,114,887		118,114,887		118,114,887	
TOTALS	1,764,149,295		1,764,149,295		1,764,149,295		1,764,149,295		1,764,149,295		1,764,149,295		1,764,149,295	

Chart Revenue by Source



MONTHLY PROJECTIONS OF EXPENDITURE PER SOURCE

The monthly projections of expenditure per source is not included in terms of circular No 13 of the MFMA, but we as Zululand District Municipality have decided to add this component in order to see the movement of expenditure per source on monthly basis to be able to respond promptly and to initiate any remedial steps when necessary.

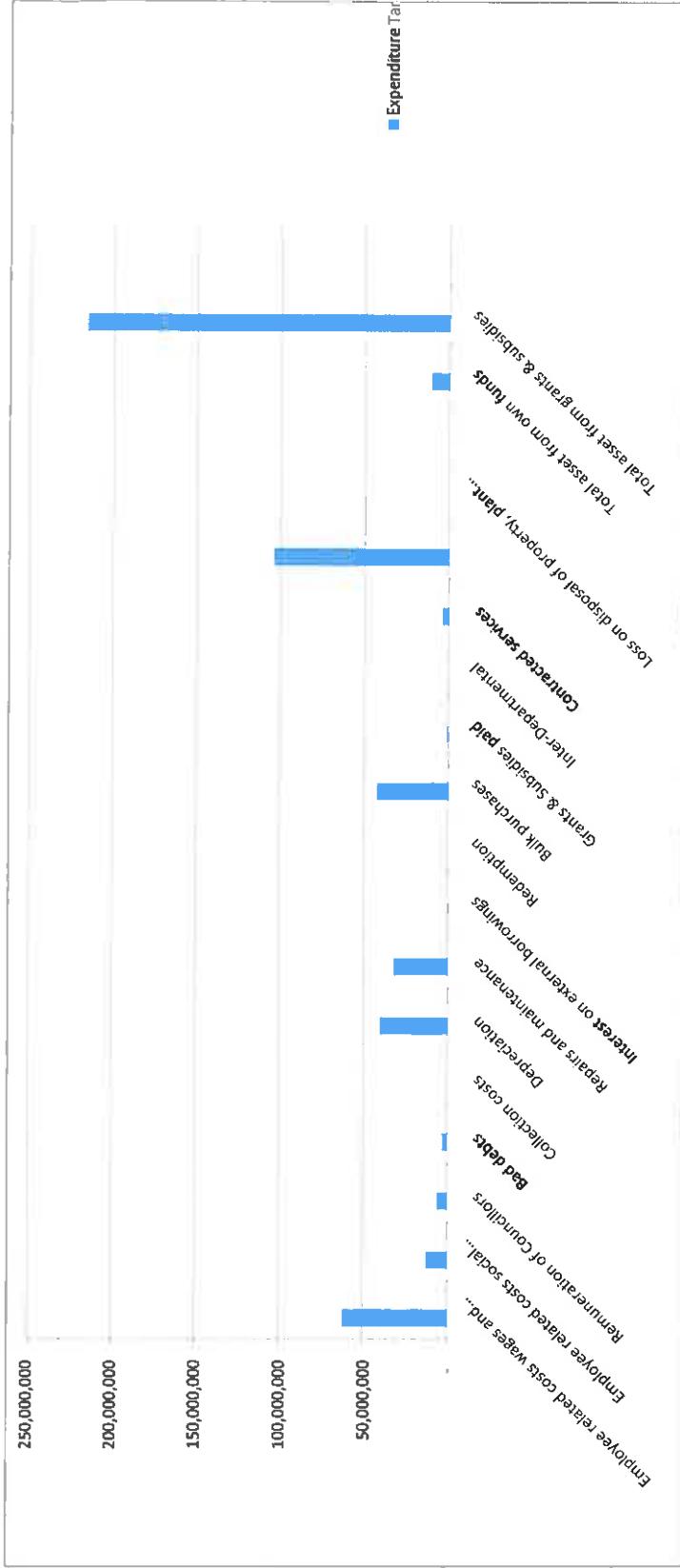
Monthly Projections of Expenditure by Source of
Zululand District Municipality for the year 2010/11

Monthly Projections of Expenditure by Source

	BUDGET		July		August		September		October		November		December	
	TOTAL BUDGET	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Operating Expenditure	61 889 481		5 156 270		5 156 270		5 156 268		5 156 268		5 156 268		5 156 268	
Employee related costs wages and salaries	12 104 852		1 008 746		1 008 746		1 008 748		1 008 746		1 008 746		1 008 746	
Employee related costs social contribution	9 019 417		486 285		486 285		486 285		486 285		486 285		486 285	
Recreation of Councilors	2 815 244		242 857		242 857		242 857		242 857		242 857		242 857	
Bad debts	231 284		19 272		19 272		19 272		19 272		19 272		19 272	
Collection costs	40 000 000		3 333 333		3 333 333		3 333 333		3 333 333		3 333 333		3 333 333	
Depreciation	31 687 052		2 656 086		2 656 086		2 656 086		2 656 086		2 656 086		2 656 086	
Repairs and maintenance	484 013		40 334		40 334		40 334		40 334		40 334		40 334	
Interest on external borrowings														
Redemption														
Bulk purchases	41 812 756		3 482 730		3 482 730		3 482 730		3 482 730		3 482 730		3 482 730	
Grants & subsidies paid	949 854		78 141		78 141		78 141		78 141		78 141		78 141	
Inter-Departmental														
Contracted services														
General expenses - other (including abnormal expenses)	108 010 578		9 087 548		9 087 548		9 087 548		9 087 548		9 087 548		9 087 548	
Loss on disposal of property, plant and equipment														
Total Operating Expenditure	306 824 412		29 888 701		29 888 701		29 888 701		29 888 701		29 888 701		29 888 701	
Capital Expenditure														
Total asset from own funds	10 214 272		851 189		851 189		851 189		851 189		851 189		851 189	
Total asset from grants & subsidies	219 824 000		17 885 333		17 885 333		17 885 333		17 885 333		17 885 333		17 885 333	
Total Operating Expenditure	228 038 272		18 838 823		18 838 823		18 838 823		18 838 823		18 838 823		18 838 823	
TOTAL EXPENDITURE	532 862 683		44 408 224		44 408 224		44 408 224		44 408 224		44 408 224		44 408 224	

January		February		March		April		F May		June		Totals	
Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	5,150,280	81,899,461	81,899,461
1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	1,000,748	12,104,092	12,104,092
460,285	460,285	460,285	460,285	460,285	460,285	460,285	460,285	460,285	460,285	460,285	460,285	5,619,417	5,619,417
242,937	242,937	242,937	242,937	242,937	242,937	242,937	242,937	242,937	242,937	242,937	242,937	2,919,264	2,919,264
19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	231,264	231,264
3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	40,000,000	40,000,000
2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	2,650,066	31,897,032	31,897,032
40,334	40,334	40,334	40,334	40,334	40,334	40,334	40,334	40,334	40,334	40,334	40,334	484,013	484,013
3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	3,482,730	41,012,768	41,012,768
79,141	79,141	79,141	79,141	79,141	79,141	79,141	79,141	79,141	79,141	79,141	79,141	949,894	949,894
9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	9,007,548	108,810,878	108,810,878
26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	26,840,701	308,820,412	308,820,412
851,189	851,189	851,189	851,189	851,189	851,189	851,189	851,189	851,189	851,189	851,189	851,189	10,214,272	10,214,272
17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	17,065,333	216,824,000	216,824,000
18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	18,830,023	226,030,272	226,030,272
44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	44,406,224	632,882,083	632,882,083

Chart Expenditure by Source



MONTHLY PROJECTIONS OF REVENUE & EXPENDITURE PER VOTE

It is important to view expenditure in relation the revenue used to finance it. In this context, it is easy to see when expenditure exceeds Revenue and the necessary remedial steps can then be taken to correct this situation. Failure to monitor expenditure in relation to Revenue will seriously hamper the municipality's ability to achieve its strategic goals for the year.

Monthly Projections of Expenditure and Revenue per Vote

Compares the planned revenue and expenditure for the 2010/11 financial year. It is clear that Zululand District Municipality will spend a lot in the provision of water to the community that it serves.

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	APPROVED BUDGET			July				
	Operating Exp	Capital Exp	Revenue	Operating Exp	Actual Opex	Capital Exp	Revenue	Actual
Executive and Council	74,287,838	-	-	6,190,692	-	-	-	-
Finance	14,674,746	2,050,000	282,231,626	1,222,868	-	170,853	23,523,484	-
Corporate Services	21,120,046	842,272	-	1,760,004	-	70,188	-	-
Community Development	41,742,422	179,000	1,349,000	3,478,535	-	14,667	-	-
Planning & WSA	21,889,518	3,231,000	12,224,000	1,822,377	-	289,250	3,056,000	-
Water	125,215,513	218,739,000	236,573,992	10,434,828	-	18,311,583	1,618,560	-
Waste Water Management	7,815,228	-	433,794	659,802	-	-	36,149	-
Total	306,924,411	228,036,272	532,867,682	25,569,701	-	16,636,523	28,236,223	-

Monthly Projections of Expenditure & Revenue by Vote
for Zuhland District Municipality for the year 2010/11

Department	August			September		
	Operating Exp	Capital Exp	Actual	Operating Exp	Capital Exp	Actual
Executive and Council	6,180,882	-	-	6,180,882	-	-
Finance	1,222,888	170,833	23,523,484	1,222,888	170,833	23,523,484
Corporate Services	1,780,004	70,189	-	1,780,004	70,189	-
Community Development	3,478,535	14,687	-	3,478,535	14,687	-
Planning & WSA	1,822,377	269,250	-	1,822,377	269,250	-
Water	10,434,828	18,311,583	1,819,580	10,434,828	18,311,583	55,904,330
Waste Water Management	659,802	-	39,148	659,802	-	39,148
Total	25,568,701	18,838,523	25,179,223	25,568,701	18,838,523	79,463,873

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	October			November		
	Operating Exp	Actual Opex	Capital Exp	Operating Exp	Capital Exp	Actual
Executive and Council	6,180,682	-	-	8,180,682	-	-
Finance	1,222,898	170,833	170,833	1,222,898	170,833	23,523,484
Corporate Services	1,760,004	70,189	70,189	1,760,004	70,189	-
Community Development	3,478,535	14,667	14,667	3,478,535	14,667	-
Planning & WSA	1,822,377	289,250	289,250	1,822,377	289,250	-
Water	10,434,626	18,311,583	18,311,583	10,434,626	18,311,583	55,804,330
Waste Water Management	658,602	36,149	-	658,602	-	36,149
Total	25,568,701	18,636,523	18,636,523	25,568,701	10,836,523	79,483,873

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	December			January		
	Operating Exp	Capital Exp	Actual	Operating Exp	Capital Exp	Actual
Executive and Council	8,180,892	-	-	8,180,892	-	-
Finance	1,222,866	170,833	23,523,484	1,222,866	170,833	23,523,484
Corporate Services	1,780,004	70,188	-	1,780,004	70,188	-
Community Development	3,478,535	14,887	-	3,478,535	14,887	-
Planning & WSA	1,822,377	289,250	-	1,822,377	289,250	3,056,000
Water	10,434,828	19,311,583	1,819,580	10,434,828	18,311,583	1,819,580
Waste Water Management	658,802	-	38,149	658,802	-	38,149
Total	25,568,701	19,838,523	25,179,223	25,568,701	19,838,523	28,239,223

Monthly Projections of Expenditure & Revenue by Vote
for Zubuland District Municipality for the year 2010/11

Department	February			Revenue	Actual
	Operating Exp	Actual Opex	Capital Exp		
Executive and Council	6,180,882		-		
Finance	1,222,888		170,853	23,523,494	
Corporate Services	1,780,004		70,169		
Community Development	3,478,535		14,687		
Planning & WSA	1,822,377		266,250		
Water	10,434,828		18,311,583	1,619,580	
Waste Water Management	659,802			36,148	
Total	25,566,701	-	19,838,523	25,179,223	-

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	Operating Exp.		March		Revenue	Actual
	Operating Exp.	Actual Opex	Capital Exp.	Actual		
Executive and Council	8 180 682		-			
Finance	1 222 866		170 833		23 523 484	
Corporate Services	1 750 004		70 189			
Community Development	3 478 535		14 667			
Planning & WSA	1 822 377		288 250			
Water	10 434 828		18 311 583		55 804 330	
Waste Water Management	659 602				38 148	
Total	25 968 701		18 838 523		79 465 973	

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	Operating Exp		April		Revenue		Actual
	Operating Exp	Actual Opex	Capital Exp	Actual	Revenue	Actual	
Executive and Council	6 180 682	-	-	-	-	-	-
Finance	1 222 866	-	170 833	-	23 523 484	-	-
Corporate Services	1 750 004	-	70 169	-	-	-	-
Community Development	3 478 535	-	14 687	-	1 346 000	-	-
Planning & WSA	1 622 377	-	286 250	-	3 056 000	-	-
Water	10 434 626	-	18 311 563	-	1 618 580	-	-
Waste Water Management	658 802	-	-	-	36 148	-	-
Total	25 968 701	-	19 838 523	-	20 984 223	-	-

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	May			
	Operating Exp	Actual Opex	Capital Exp	Actual
Executive and Council	8,180,882		-	
Finance	1,222,888		170,833	
Corporate Services	1,780,004		70,188	23,523,494
Community Development	3,478,535		14,867	
Planning & WSA	1,622,377		289,250	
Water	10,434,828		18,311,583	1,619,580
Waste Water Management	658,802		-	36,148
Total	25,868,701	-	18,636,523	25,179,223

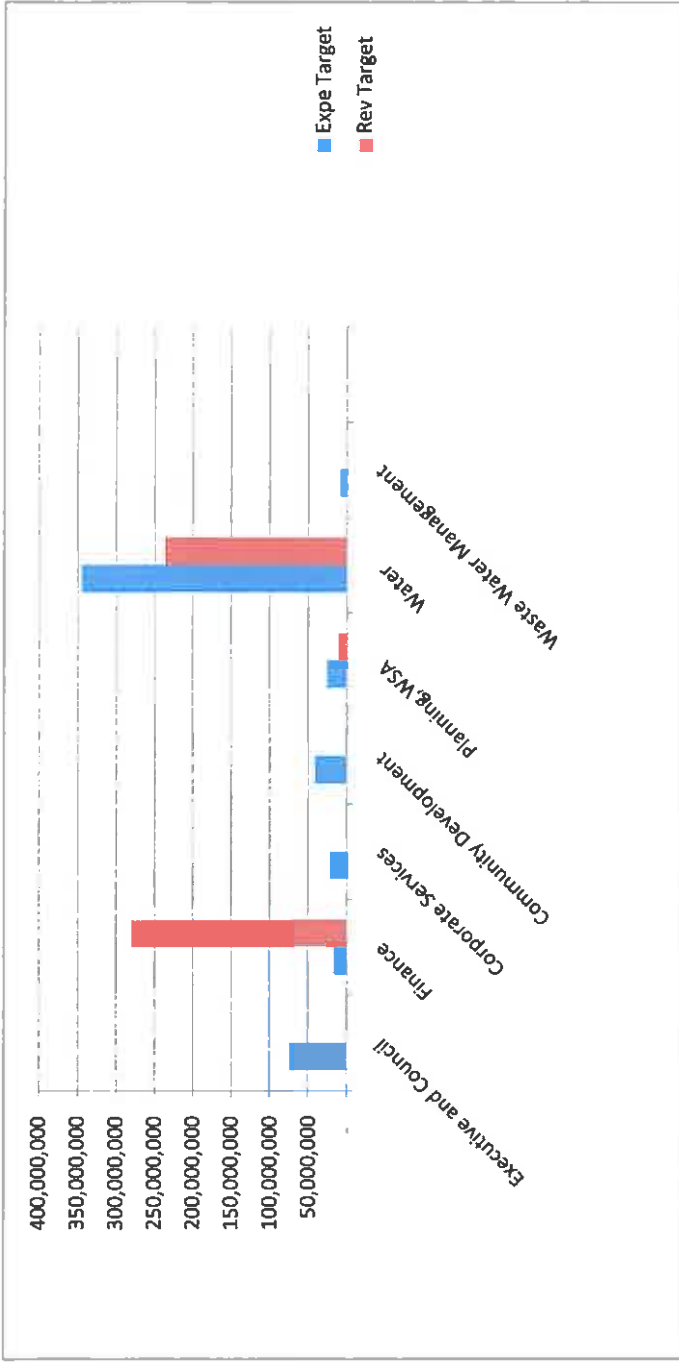
Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year 2010/11

Department	Operating Exp		June		Revenue	Actual
	Actual	Opex	Capital Exp	Actual		
Executive and Council	8,180,692	-	-	-	-	-
Finance	1,222,896	-	170,833	-	23,523,484	-
Corporate Services	1,780,004	-	70,188	-	-	-
Community Development	3,478,535	-	14,887	-	-	-
Planning & WSA	1,822,377	-	269,250	-	-	-
Water	10,434,626	-	18,311,583	-	55,904,330	-
Waste Water Management	658,802	-	-	-	38,148	-
Total	25,568,701	-	18,836,823	-	79,465,973	-

Monthly Projections of Expenditure & Revenue by Vote
for ZuluLand District Municipality for the year 2010/11

Department	Totals			
	Operating Exp	Actual Opex	Capital Exp	Actual
Executive and Council	74,287,939	-	-	-
Finance	14,674,746	-	2,050,000	282,281,928
Corporate Services	21,120,048	-	842,272	-
Community Development	41,742,422	-	176,000	1,349,000
Planning & WSA	21,699,519	-	3,231,000	12,224,000
Water	125,215,513	-	218,739,000	236,673,860
Waste Water Management	7,915,228	-	-	433,754
Total	306,924,411	-	226,038,272	532,862,582

Chart Expenditure by Vote



QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS OF EACH VOTE

In terms of the SDBIP, Zululand District Municipality is required to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standards of service being provided to the community, and include targets for the reductions in backlogs of basic services.

The goals and objectives set by Council as quantifiable outcomes that should be implemented by the administration over the next financial year are indicated on the sheet below.

Quarterly Projections of Service Delivery Targets and Performance Indicators for the year 2010/11

2010/11 KPI's Strategic Focus Area	Focus Area or CSF	Objective	Indicator	KPI No	Indicator/KPI measurement Frequency	Standard	Responsibility	Mun Agreed Evidence
1: Service Delivery	1.1 Water & Sanitation	To provide free basic water	Sec 43 (Reg 10 (a)) : Percentage of households with access to basic level of water	1	Annually	WSA std: 25kl per day or 6kl per household per month, within 200m, Minimum flow rate of 10l/minute	HOD:TS	Design report and Engineer's certificate of completion indicating no. Of hh and communities served.
-	-	To improve access to free water	Sec 43(Reg 10 (b)): Percentage of households earning less than R1100 pm with access to free water (Note: Rudimentary LOS included)	2	Quarterly	ZDM Rudimentary Water Supply standard minimum of 5 l/person/day within 800 m of the household, flow rate of 3.3 l/min	HOD:TS	Design report and Engineer's certificate of completion indicating no. Of hh and communities served.
-	-	To improve on the quality of water delivered	Percentage of samples that pass laboratory tests	3	Quarterly	SABS Water quality standards for domestic water apply	HOD:TS	Sample test results as certified by the lab, control limits for fluoride, bacteriological testing
-	-	To improve water supply reliability	Cumulative water supply interruption time per plant less than specified target	4	Quarterly	-	HOD:TS	Register, signed by the HOD, of interruptions & notices issued.
-	-	To review and facilitate the District WSDP	Draft WSDP submitted for consideration by council by target date	5	Quarterly	-	HOD:P	certified council resolution
-	-	To provide free basic sanitation services	Sec 43(Reg 10 (a)): Percentage of households with access to basic level of sanitation	6	Quarterly	toilet which is safe, reliable, environmentally sound, easy to keep clean, provides privacy and protection	HOD:TS	Design report, interim report and or Engineer's certificate of completion indicating no. Of hh and communities served.
-	-	To improve access to free sanitation	Sec 43(Reg 10 (b)): Percentage of households earning less than R1100 pm with access to free sanitation	6.2	Quarterly	-	HOD:TS	Design report and Engineer's certificate indicating no. Of hh and communities served.
-	-	To ensure that legislated water policies are reviewed and updated	Draft 2011/2012 Water policies and bylaws revisions submitted for consideration by council by target date	7	annually	-	MM	certified council resolution
-	-	To effectively monitor WSP's	Number of reports considered by WSA	8	quarterly	-	HOD:P	

-	-	To implement effective Customer Care	Average time of notification to community prior to planned interruptions	9	Quarterly	-	HOD:CS	Registrar, signed by the HOD, of interruptions & notices issued.
-	-	To effectively utilise MIG allocation	MIG grant funds spent on approved projects by the prescribed data	10	Quarterly	-	HOD:CS	Ledger expenditure certified by the CFO.
-	-	To maximise the implementation of IDP identified projects	Sec. 43 (Reg 10 (c)): Percentage of capital budget actually spent on projects identified in IDP	11	Quarterly	-	HOD:CS	Ledger expenditure certified by the CFO.
-	1.2 Disaster Management	To create awareness of hazards and disasters	Number of planned awareness campaigns held	12	Quarterly	-	HOD:CS	planned campaign, artefacts supporting the occurrence of the campaign
-	-	To review and facilitate the district Disaster Management plan	Updated plan that complies with sections 52, 53 of the Disaster management act 57 of 2002, submitted to council by a specified data	12.1	Annually	Disaster Management Act 2002	HOD:CS	Acknowledgement of receipt by MM of the actual Disaster management plan
-	1.3 Municipal Airport	To implement activities in airport implementation plan	Percentage progress of airport implementation plan	12.2	Annually	-	HOD:CS	progress report detailing project plan activities and progress, submitted and approved by MM
2. Financial management	2.1 Sound Financial Management	To improve revenue collection	Sec. 43 (Reg 10 (g(i))): Outstanding Service Debtors to Revenue	13	Quarterly	-	CFO	Ratio calculated from AFS figures signed by the CFO, outstanding service debtors and annual revenue actually received
-	-	To produce accurate statements	Number of adjustments effected in relation to the number of accounts issued	14	Quarterly	-	CFO	Venus report on accounts issued, and listing of accounts where adjustments were authorised
-	-	To process payments in time	Average processing time for invoices of approved work/services	15	Quarterly	-	CFO	Dated sample cheque register, Report listing duration of invoices per processing stage
-	-	To complete and submit accurate annual financial statements within the specified time period	Data Financial Statements submitted to office of AG	16	Annually	-	CFO	Signed receipt of statements by AG
-	-	To complete and submit accurate annual financial statements within the specified time period	Nature of Audit Opinion	16.1	Annually	-	CFO	AG Audit Report

-	-	To complete and submit accurate annual financial statements within the specified time period	Number of matters of concern reported	16.2	Annually	-	CFO	AG Audit Report
-	-	To complete a budget within the specified time period	Date of approval of Tabled Budget	17	annually	-	CFO	Council resolution
-	-	To complete a budget within the specified time period	Date of approval of Final Budget	17.1	-	-	CFO	Council resolution
-	-	To have an effective Auditing Function	Percentage of Planned Audit Meetings held	18	Quarterly	-	CFO	Signed receipt of reports by MM, planned number of audit meetings
-	-	To have an effective Auditing Function	Percentage of Audit queries cleared within the next financial year	18.1	Annually	-	CFO	Internal audit report
-	-	To develop a Financial Plan (i.e. Budget Process and Time Table)	Date for approval of Financial Plan	19	Annually	-	CFO	Certified Council resolution
-	-	To increase the cost coverage ratio	Sec 43 (Reg 10 (g)(iii)): Cost Coverage	20	Quarterly	-	CFO	Ratio calculated from AFS figures signed by the CFO
-	-	To increase the debt coverage ratio	Sec 43 (Reg 10 (g)(iii)): Debt Coverage Ratio	20.1	Quarterly	-	CFO	Ratio calculated from AFS figures signed by the CFO, report listing operating revenue, operating grants and service payments
-	-	To provide sufficient cash resources	DTLGA: % operating budget funded from cash	21	Quarterly	-	CFO	Investments and monthly operating expenditure
-	-	To keep a minimum cash balance to cover average monthly expenditure	Number of days with excessive funds in current account in relation to the strategy	22	Quarterly	-	CFO	1. Strategy as approved by MM 2. Cashbook balance at month end, Investment Policy, Investment Report
-	-	To report timely and accurately	Date of approval of Annual Report	23	Annually	-	CFO	Certified Council Minutes

-	-	To report timely and accurately	Date of receipt of SDBIP by Mayor	23.1	quarterly	-	CFO	SDBIP signed and dated by Mayor
-	-	To report timely and accurately	Number of SDBIP reports considered	23.2	quarterly	-	CFO	Certified EXCO minutes on report submitted
-	-	To report timely and accurately	To submit SDBIP reports to CFO	23	monthly	-	HOD's	acknowledgement of receipt of cash flow projections by CFO
-	-	To align Capital Programme and IDP	% of capital projects budgeted for in accordance with the IDP	24	Annually	-	CFO	Budget & IDP
3: Economic Development	3.1 District Tourism	To create promotional material	Number of tourism packages created for prioritized areas by specified date	25	Quarterly	-	HOD:CD	Number of packages that are approved by Tourism portfolio committee
-	-	To create an effective electronic interface that promotes tourism	Completion of Tourism statistics by specified date	26	Quarterly	-	HOD:CD	Minutes confirming statistical reports tabled to PFC
-	-	To provide support and capacity building to local tour offices	% of planned tourism liaison meetings held	26.1	Quarterly	-	HOD:CD	Planned tourism liaison meetings, agenda, Signed Minutes
-	3.2 Local Economic Development	To effect participation in LED	Sec 43 (Reg 10 (d)): Number of jobs created through LED & Capital programme	27	Quarterly	-	HOD:CD	IMPI report on jobs created
-	-	To create LED awareness in the District	Number of LED awareness events held	28	Quarterly	-	HOD:CD	Minutes confirming reports tabled to PFC
-	-	To apply for funding for LED	Number of LED business plans that are submitted by specified date	29	Quarterly	-	HOD:CD	Confirmation of receipt by funders
-	-	To effectively contribute to LED in the District	LED Plan reviewed and approved (including Tourism, Business & Agricultural Plans) by target date	30	Quarterly	-	HOD:CD	Certified Council resolution

-	-	To effectively co-ordinate LED in the District	Number of LED Forums/Sub-Forums meetings held	30.1	Quarterly	-	HOD:CD	Signed minutes of LED meetings, agenda of meetings
4: Social Development	4.1 HIV/AIDS	To create HIV/AIDS awareness and education	Number of planned awareness campaigns held	31	quarterly	-	HOD:CD	planned campaigns, artefacts supporting the occurrence of the campaign
		To plan and implement Institutional measures that would reduce the impact of HIV/AIDS	HIV/AIDS Strategy reviewed and submitted to MM by planned date	32	quarterly	-	HOD:CD	acknowledgement of receipt by MM
4: Social Development	4.2 Youth & Gender	To provide access to and awareness of Council's Youth & Gender programmes	Number of approved programmes held	33	quarterly	-	HOD:CD	Approval = Number of Programmes that are budgeted for, artefacts that prove the occurrence of the event. If programmes are funded from
-	-	To access sufficient resources	Number of Youth & Gender related Business Plans submitted for funding	34	quarterly	-	HOD:CD	Confirmation of submission and receipt by funders
-	-	To strategically plan development and empowerment initiatives for youth and gender	Youth & Gender Strategy reviewed and submitted to MM by specified date	35	quarterly	-	HOD:CD	Acknowledgement of receipt by MM, Signed strategy revisions approved by MM
-	-	to create a platform for input and comments	Number of District Youth & Gender Councils Meetings held	36	quarterly	-	HOD:CD	Signed minutes
4: Social Development	4.3 Community Development	To reduce poverty by Implementing Community Development Projects	Number of people participating in ZDM Capacity Building Programmes	37	quarterly	-	HOD:CD	Monthly reports by facilitators signed by DD
-	-	To increase available resources for poverty reduction programmes	Number of Capacity Building related Business Plans submitted	38	quarterly	-	HOD:CD	Confirmation of submission
5: Good Governance & Public Participation	5.1 Compliance, Clean and Sound Administration	Policies & bylaws	Revision of Policies & Bylaws by specified date	39	annually	-	HOD:CS	Acknowledge of receipt by the MM - (Certified Council resolution - MM's evidence)
-	-	Policies & bylaws	Date of submission for Bylaws for Promulgation	39.1	annually	-	HOD:CS	artefacts supporting submission (Proof of Email/Registered Postal mail) or Signed receipt by department

-	-	Policies & bylaws	Date of submission of reviewed Employee Assistance Programme	39.2	quarterly	-	HOD:CS	EAP document submitted and signed for MM
-	-	To communicate in a structured manner	Communication Strategy reviewed by specified date	40	quarterly	-	HOD:CS	Acknowledgement of receipt by MM
-	-	To spend grant funding	Percentage of department allocated grant funds received (prior to approval of adjustment budget) spent	41	Quarterly	-	HOD's	Ledger expenditure certified by the CFO.
-	-	To build capacity	Sec 43 (reg 10 (f)): % of Municipal Budget actually spent on Skills Development Plan	42	quarterly	-	HOD:CS	Monthly report from Venus
-	5.2 Integrated & Co-ordinated Development	To encourage participation in IDP process, ensure alignment with Local Municipalities	Number of Alignment meetings held	43	Quarterly	-	HOD:P	Signed minutes and certification of public meetings by CFO, planned number of meetings as per framework plan
-	-	To ensure timely completion of IDP Process plan	Date of adoption of 2011/2012 Process Plan	44	Quarterly	-	HOD:P	certified EXCO minutes
-	-	To ensure timely completion of Framework plan	Date of adoption of 2011/2012 Framework Plan	44.1	Quarterly	-	HOD:P	certified EXCO minutes

DETAILED CAPITAL WORKS PLAN

MIG BUDGET ALLOCATION PER REGIONAL SCHEME (CAPITAL PLAN)

Regional Scheme	Consultant	% Split	% Split	Totals (5years)	MIG 2010:11
Budget Allocation				R 1,018,949,000	R 188,824,000
PMU					R 1,944,887
Emondlo Sport field		1.03%			R 944,120
Hloboane Sport field		5.457%			R 4,720,800
Mona Sport Field			2.45%		R 4,628,188
Sanitation (N)	Ubuhukhosi Projects			#REF!	R 10,290,908
Sanitation (S)	ZAI	20.600%		R 78,117,088	R 11,707,088
				R 125,877,712	R 26,057,712
				R 203,794,800	R 37,764,800
Rudimentary Scheme (N)					
- Drilling bit's, testing, springs, hp's	DLV/Engcocon	1.00%		R 8,529,240	R 1,888,240
- Rudimentary schemes	DLV/Engcocon	2.60%		R 38,115,424	R 4,908,424
Rudimentary Scheme (S)					R 6,797,664
- Drilling bit's, testing, springs, hp's	ECA/BMA	1.00%		R 11,850,240	R 1,888,240
- Rudimentary schemes	ECA/BMA	6.25%		R 89,723,260	R 9,913,260
					R 11,801,500
Nkonjeni RWSS PH 2	DLV/ZAI	12.00%		R 93,986,980	R 22,856,880
Nkonjeni RWSS PH 3 Central					
Usuthu RWSS	KV3/RAWS	15.10%		R 142,650,000	R 28,512,424
Usuthu RWSS Mig 1	KV3/RAWS				
Usuthu RWSS Mig 2	KV3/RAWS				
Usuthu RWSS Mig 3	KV3/RAWS				
Usuthu RWSS Mig 4	KV3/RAWS				
Usuthu RWSS Mig 5	KV3/RAWS				
Mandlakazi RWSS PH 3	Bigen Africa		14.700%	R 116,144,176	R 23,414,176
Gumbi Emergency (Mkhuzel/Candover)	KV3	4.50%		R 29,893,080	R 8,487,080
Simdi East	KV3	2.50%		R 33,250,500	R 4,720,500
Simdi Central	KV3	10.00%		R 47,412,400	R 18,882,400
Simdi West	ECA	2.00%		R 32,308,480	R 3,778,480
Khambel	ECA	2.00%		R 32,308,480	R 3,778,480
Coronation (Enyathi)	KV3/ECA	2.20%		R 32,684,128	R 4,154,128
eMondlo	ECA	2.00%		R 39,437,480	R 3,778,480
				R 765,383,456	R 159,367,456
Total Budget Required		100.000%			R 207,423,164

-R 18,599,164

Additional Funds Required



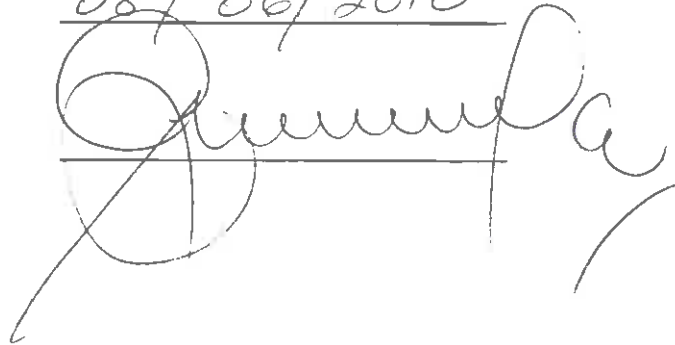
APPROVAL OF THE ZULULAND DISTRICT MUNICIPALITY'S SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE YEAR 2010/11.

The Zululand District Municipality's SDBIP for the year 2010/11 has been approved by the Honorable Mayor: Cllr. M.B.Gwala, as said in S69 (3) (a) of the Municipal Finance Management Act.

Date received: 08/06/2010

Date Approved: 08/06/2010

Signature:

A handwritten signature in black ink, appearing to read 'M.B.Gwala', is written over a horizontal line. The signature is cursive and includes a large initial 'M'.